

Name: _____

1. Parsonage Allowance

- \$ _____ Housing allowance received
- \$ _____ Insurance - home
- \$ _____ Mortgage Payment
- \$ _____ Rent
- \$ _____ Repairs - home/maintenance
- \$ _____ Taxes - home/property taxes
- \$ _____ Utilities
- \$ _____ Homeowners Insurance

2. Supplies & Expenses

- \$ _____ Books - religious music
- \$ _____ Business cards
- \$ _____ Clerical service
- \$ _____ Business Meals (enter 100% of expense)
- \$ _____ Greeting cards
- \$ _____ Legal & professional services
- \$ _____ Map book
- \$ _____ Photocopy expense
- \$ _____ Postage
- \$ _____ Software - appointment/calendar
- \$ _____ Software - theological
- \$ _____ Vestments
- \$ _____ Vestment - repairs
- \$ _____ Vestment - cleaning
- \$ _____ Computer & Accessories
- \$ _____ Other: _____

3. Telephone Expenses

- \$ _____ Telephone (Not home)
- \$ _____ Cellular Purchase
- \$ _____ Monthly Cellular Expenses
- \$ _____ Internet
- \$ _____ Other: _____

4. Miscellaneous Expenses

- \$ _____ Business & professional associations
- \$ _____ Professional subscriptions
- \$ _____ Other: _____

5. Auto Travel

- \$ _____ Educational (mi.)
- \$ _____ Funerals (mi.)
- \$ _____ Infirm. - Hospital visits (mi.)
- \$ _____ Parishioner meetings (mi.)
- \$ _____ Parking
- \$ _____ Out-of-town travel (mi.)
- \$ _____ Outings - congregation (mi.)
- \$ _____ Tolls
- \$ _____ Weddings (mi.)
- \$ _____ Other: _____

6. Travel - out of town

- \$ _____ Airfare
- \$ _____ Bridge & highway tolls
- \$ _____ Bus & subway
- \$ _____ Car rental
- \$ _____ Laundry
- \$ _____ Lodging (do not combine with meals)
- \$ _____ Meals (do not combine with lodging)
- \$ _____ Parking
- \$ _____ Porter, bell captain
- \$ _____ Taxi
- \$ _____ Train
- \$ _____ Other: _____

7. Continuing Education

- \$ _____ Correspondence course fees
- \$ _____ Course registration
- \$ _____ Materials & supplies
- \$ _____ Photocopy expense
- \$ _____ Reference material
- \$ _____ Seminar fees
- \$ _____ Textbooks
- \$ _____ Other: _____