

Name: \_\_\_\_\_

### 1. Cost

\$ \_\_\_\_\_ Cost of property  
\_\_\_\_\_ Date purchased & address of property  
\_\_\_\_\_  
\_\_\_\_\_  
\$ \_\_\_\_\_ Improvements/ remodel costs  
\_\_\_\_\_  
\_\_\_\_\_

### 2. Income

\$ \_\_\_\_\_ Rents received  
\$ \_\_\_\_\_ Security deposits received

### 3. Expenses

\$ \_\_\_\_\_ Advertising  
\$ \_\_\_\_\_ Association dues  
\$ \_\_\_\_\_ Cleaning & maintenance  
\$ \_\_\_\_\_ Commissions  
\$ \_\_\_\_\_ Insurance  
\$ \_\_\_\_\_ Gardening  
\$ \_\_\_\_\_ Pool service  
\$ \_\_\_\_\_ Legal & other professional fees  
\$ \_\_\_\_\_ City/county rental fees  
\$ \_\_\_\_\_ Management fees  
\$ \_\_\_\_\_ Mortgage Interest  
\$ \_\_\_\_\_ Other Interest  
\$ \_\_\_\_\_ Taxes  
\$ \_\_\_\_\_ Utilities  
\$ \_\_\_\_\_ Painting & decorating  
\$ \_\_\_\_\_ Pest control  
\$ \_\_\_\_\_ Pool service  
\$ \_\_\_\_\_ Plumbing & electrical  
\$ \_\_\_\_\_ Repairs  
\$ \_\_\_\_\_ Roofing  
\$ \_\_\_\_\_ Supplies  
\$ \_\_\_\_\_ Major improvements  
\$ \_\_\_\_\_ Utilities  
\$ \_\_\_\_\_ Security deposit refunds  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### 4. Travel Costs

\$ \_\_\_\_\_ Car mileage used specifically for rental  
\$ \_\_\_\_\_ Air/bus/train fares  
\$ \_\_\_\_\_ Car rental/taxi  
\$ \_\_\_\_\_ Hotel/meals/gratuity  
\_\_\_\_\_ Vehicle description/total miles  
\_\_\_\_\_  
\$ \_\_\_\_\_ Other: \_\_\_\_\_

### 5. Losses

\$ \_\_\_\_\_ Casualty & theft

### 6. Capital Expenditures

\$ \_\_\_\_\_ Remodel costs (current year)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_